

Research Assistant within the Clean Economy Unit, with a focus on the decarbonisation of buildings or industry

About EPG

The Energy Policy Group (EPG) is a Bucharest-based non-profit, independent think-tank specialising in energy and climate policy and promoting long-term decarbonisation policies and actions across all economic sectors. Through its publications and events, EPG disseminates knowledge about the green transition and provides well-documented input to stakeholders and decision-makers. Its publications are freely available as research reports, opinion papers, and policy briefs, while its conferences, roundtables and workshops provide a platform for informed discussion and expert analysis. EPG's funding comes mainly from research grants, but also from sponsorships and membership fees.

About the position

This new research position will support the research activities on the decarbonisation of buildings or industry within the Clean Economy program, one of our two main research programs. The selected candidate will join our team of researchers and is expected to contribute to our research outputs, especially to projects on energy efficiency and embedded carbon in buildings or decarbonisation of heavy industry, as well as to the broader strategic thinking of EPG.

The position is offered for a one-year fixed-term contract, with possibility of extension to an indefinite-term contract. The level of the position will be decided based on the qualifications of the successful candidate. EPG welcomes applications from a diversity of backgrounds irrespective of age, gender, ethnicity, religious beliefs, sexual orientation, or disability.

Key responsibilities:

- Conducting research activities in the field of buildings decarbonisation or industrial decarbonisation;
- Producing analysis in support of our research outputs and strategic thinking;
- Participating in international research teams as part of our research grants;
- Monitoring key trends and policy developments at national and EU levels;
- Actively participating in the design and organisation of events;
- Building a broad and relevant network of key stakeholders;
- Writing op-eds and commentaries;
- Assisting the application process for new research proposals;
- Supporting our overall activity at the office, including supporting applications for funding for their area of research and, where necessary, review EPG publications related to their work area.

Background and experience:

- Undergraduate degree in relevant discipline, such as political or environmental sciences, architecture, engineering, economics, or equivalent with a focus on energy performance of buildings or industry (*mandatory*);
- Demonstrable presentation skills (*mandatory*);
- Ability to work in a diverse team of experts (*mandatory*);
- Previous involvement in the organisation of workshops and events, including experience with moderating roundtables and workshops (*mandatory*);
- Ability for critical thinking, summarising complex research, drafting reports, and communicating effectively in writing (*mandatory*);
- Excellent command of English and Romanian, both orally and in writing (*mandatory*);
- Minimum 2 years of work experience in the energy sector and/or climate policy (*desirable*);
- A demonstrable good understanding of the Romanian buildings and industry sectors (*desirable*);
- Experience in international research grants (*desirable*);

Personal profile:

- You are dedicated and committed to conducting research and formulating policy solutions for the decarbonisation of the Romanian and EU economy;
- You understand the need for reaching net-zero greenhouse gas emissions by 2050 and are passionate about contributing to climate change mitigation efforts;
- You are intellectually curious and able to engage in multidisciplinary research;
- You have great analytical abilities, you can deal with complex information, and can communicate in a concise, yet nuanced manner;
- You are willing to participate in the dissemination of EPG's work;
- You are a team-player, but also capable of organising your own work.

What EPG offers:

- Full-time employment for a fixed one-year contract, with possibility of further extension to an indefinite-term contract;
- A flexible work environment which can accommodate remote working;
- Opportunity to progress in your career path and gain valuable knowledge and insights on energy and climate policy;
- EPG also encourages the participation of its employees in training and education programmes in relevant areas;
- Salary range (net monthly salary): €750-1050, based on relevant experience.

How to apply:

The deadline for applications May 17th, 2024. Interviews will be conducted in the second half of May. The successful candidate is expected to start as soon as possible. Complete applications in English should be emailed to office@enpg.ro, mentioning the position you are applying for and your name. The email should contain a single pdf file with:

- A CV maximum of 2 pages;
- A cover letter of maximum one page outlining your interest and motivation for applying;
- A list of maximum one page with your personal publications.

Incomplete application will not be considered. You must have the right to work in the EU.

Candidates selected for an interview will be asked to provide a written sample in English of no more than 20 pages.

Unfortunately, we will not be able to reply to every candidate. If you have not received a reply within two weeks of the application deadline, you should consider you application unsuccessful.

If you need further details regarding this position, please contact Luciana Miu, Head of Clean Economy at: luciana.miu@enpg.ro